



**BUIKWE DISTRICT LOCAL GOVERNMENT**  
OFFICE OF THE DISTRICT SERVICE COMMISSION

**EMPLOYMENT OPPORTUNITY – EXTERNAL ADVERT NO. 04/2025**

Applications are invited from suitably qualified persons to fill the under listed vacant posts that exist in the Service of Buikwe District Local Government. Applications should be submitted in Triplicate on PSC Form 3 (Revised 2008) to the **SECRETARY DISTRICT SERVICE COMMISSION P.O.BOX 03, Lugazi - Buikwe.**

Application Forms are obtainable from the District Service Commission Offices Country wide and must be filled in the Applicant's own handwriting with three (03) current Passport size photographs attached plus a photocopy of the National ID (MUST) and be submitted to the Secretary District Service Commission not later than **05/01/2026**

Serving officers should route their applications through their Heads of departments who should be informed of the closing date to avoid delay. Certified copies of the Academic Certificates and Transcripts (2023 to date), Appointment Letters, Confirmation Letter, and Appraisal Forms in case of serving officers for FY 2024/2025 must accompany the Application Forms. Job Description and Persons Specifications for the advertised jobs can be obtained from the Buikwe District Service Commission or Public Service Commission Websites: [www.publicservicecommission.go.ug](http://www.publicservicecommission.go.ug) or [www.hscers.ug](http://www.hscers.ug) or the nearest District Service Commission of your current residence. Those who would not have heard from the Commission by the end of the exercise should consider themselves unsuccessful.

**Note: Recruitment into the District Public Service is a free service. Giving, Promising or Offering anything to Induce Members of the District Service Commission, the staff or any other Leader at the District is illegal. Anyone who demands any bribe from a job applicant, should be reported to the relevant Government Agency like IGG, SHACU, RDCs or Ministry of Local Government etc. We Stand For Zero Tolerance To Corruption.**

|   | POST TITLE                                 | SALARY SCALE | NO. OF VACANCIES |
|---|--|--------------|------------------|
| <b>BUIKWE DISTRICT LOCAL GOVERNMENT</b> | <b>Administration Department</b>           |              |                  |
|   | Town Agent                                 | U5           | 01               |
|   | <b>Community Based Services Department</b> |              |                  |
|   | District Community Development Officer     | U1E          | 01               |
|   | <b>Natural Resources Department</b>        |              |                  |
|   | Environment Officer                        | U4           | 01               |
|   | Assistant Forestry Officer                 | U5           | 01               |
|   | <b>Trade and Commerce</b>                  |              |                  |
|   | Senior Commercial Officer                  | U3           | 01               |
|   | Tourism Officer                            | U4           | 01               |
|   | <b>Finance Department</b>                  |              |                  |
|   | Senior Treasurer                           | U3           | 01               |
|   | Assistant Tax Officer                      | U6           | 01               |
|   | Assistant Accountant                       | U6           | 02               |
|   | <b>Works Department</b>                    |              |                  |
|   | Road Inspector                             | U6           | 01               |
|   | <b>Production Department</b>               |              |                  |
|   | Veterinary Officer                         | U4           | 01               |
|   | <b>Health Department</b>                   |              |                  |
|   | Human Resource Officer                     | U4           | 01               |
|   | Assistant Secretary                        | U4           | 01               |
|   | Social Worker                              | U4           | 01               |
|   | Dispenser                                  | U5           | 01               |
|   | Health Educator                            | U4           | 01               |
|   | Assistant Inventory Management Officer     | U5           | 01               |
|   | Assistant Medical Records Officer          | U5           | 01               |
|   | Theatre Assistant                          | U6           | 01               |
|   | Assistant Anesthetic Officer               | U5           | 01               |
|   | Cold Chain Assistant                       | U7           | 01               |
|   | Enrolled Nurse, Nursing                    | U7           | 02               |
| Enrolled Nurse, Midwifery               | U7   | 02           |                  |
| Engineering Assistant (Electrical)      | U7   | 01           |                  |
| Mortuary Attendant                      | U8   | 02           |                  |
| Driver                                  | U8   | 02           |                  |
| Office Attendant                        | U8   | 01           |                  |
| Askari                                  | U8   | 01           |                  |
| Porter                                  | U8   | 01           |                  |
| <b>Education Department</b>             |  |              |                  |
| Education Assistant (Grade III Teacher) | U7   | 15           |                  |
| <b>LUGAZI MUNICIPAL COUNCIL</b>         | <b>Administration Department</b>           |              |                  |
|   | Communications Officer                     | U4           | 01               |
|   | Assistant Law Enforcement Officer          | U5           | 02               |
|   | Town Agent                                 | U5           | 01               |
|   | Driver                                     | U8           | 01               |
|   | <b>Education Department</b>                |              |                  |
|   | Education Assistant (Grade III Teacher)    | U7           | 08               |
|   | <b>Finance Department</b>                  |              |                  |
| Senior Assistant Accountant             | U5   | 03           |                  |
| <b>NJERU MUNICIPAL COUNCIL</b>          | <b>Administration Department</b>           |              |                  |
|   | Assistant Town Clerk                       | U4           | 01               |
|   | <b>Health Department</b>                   |              |                  |
|   | Porter                                     | U8           | 02               |
|   | Askari                                     | U8           | 01               |
| <b>Education Department</b>             |  |              |                  |
| Education Assistant (Grade III Teacher) | U7   | 04           |                  |